



# Hunsley Primary

## Normal School Admissions Round

### Frequently Asked Questions

#### 1) How do I apply for a school place for my child?

Hunsley Primary is part of the co-ordinated scheme for admissions and all applications for school places must be submitted to the Local Authority (LA) who oversees the area in which you live.

#### 2) When does my application need to be submitted?

Applications should be made by the closing date of 15 January 2024.

For residents of the East Riding of Yorkshire, applications can be made online at [www.eastriding.gov.uk/school-admissions](http://www.eastriding.gov.uk/school-admissions)

#### 3) What is the admission number for September 2023?

Hunsley Primary's published admission number (PAN) for entry to the Reception year is 30.

The school will admit applicants up to the published admission number(PAN) if there are sufficient applications. Where there are fewer applications received than the PAN all applicants will be admitted. Where there are more applicants than the PAN, the oversubscription criteria will be used to prioritise all applicants.

#### 4) What is the school's catchment area?

Hunsley Primary's catchment area is the new housing development that is currently being built (Barratt Homes - Harrier Chase) and some additional, established houses at the Skillings Lane end of the development.

Catchment areas can be viewed on the East Riding Primary & Secondary School Catchment Boundaries page-

<https://eastriding.maps.arcgis.com/apps/webappviewer/index.html>

[?id=244a8443912c427e9bef37461ee1942e&%20Secondary%20School%20Boundaries=](https://www.gov.uk/guidance/secondary-school-boundaries)

**5) We have bought a house within the school's catchment area, but we have not moved yet, how does that affect my application?**

The child concerned must be resident in the catchment area by 26 February 2024 to qualify under this criterion for the normal admissions round. In this situation we would advise you to contact your current Local Authority for specific guidance.

**6) I do not live in the school's catchment area can I still apply for a place?**

Yes - however the school will use the oversubscription criteria if the number of applicants exceeds the PAN.

**7) What is the oversubscription criteria?**

Some schools will be oversubscribed – that is where the number of applicants exceeds the relevant admission number. Where this is the case, priority is given to certain categories of children. The oversubscription criteria set out below will be used by the admission authority to prioritise all applicants who have applied for a place at a school covered by this policy in these circumstances in the following priority order:

Criterion (i) – Places will first be allocated to children who are looked after by a local authority and to children who were previously looked after, including children who were previously looked after outside England, but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order.

A looked after child is a child who is in the care of a local authority or is provided with accommodation by that authority (see section 22 of the Children Act 1989). Any application submitted for a child

who is looked after by a local authority should be supported by the authority's Children's Services Department. An 'adopted child' is a child adopted under the Adoption and Children Act 2002 or Adoption Act 1976. A 'child arrangements order' is an order made under the terms of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

If the number of applicants meeting the first criterion is greater than the published admission number/number of available places, priority will be given first using Criterion (ii), then Criterion (iii), then Criterion (iv) where applicable, then Criterion (v) and then Criterion (vi).

Criterion (ii) - Places will next be allocated to children who live in the school's designated catchment area.

The Education Alliance maintain catchment areas for all schools covered by this policy. Information about catchment areas can be obtained from the School Admissions Team or from the school. Map of the catchment areas are attached to this policy.

The child concerned must be resident in the catchment area by 26 February 2024 to qualify under this criterion in the normal primary or junior admissions round.

The child concerned must be resident in the catchment area by 9 January 2024 to qualify under this criterion in the normal secondary admissions round.

If the number of applicants meeting the first two criteria is greater than the published admission number/number of available places, priority will be given first to those who meet Criterion (i); and then those who fulfil Criterion (ii) will be prioritised using Criterion (iii),

then Criterion (iv) where applicable, then Criterion (v) and then Criterion (vi).

Criterion (iii) - places will next be allocated to children who will have a sibling attending the school in Reception or in years 1-6 at the time of admission.

If the number of applicants meeting the first three criteria is greater than the published admission number/number of available places, priority will be given first to those who meet Criterion (i) and then Criterion (ii); and then those who fulfil Criterion (iii) will be prioritised using Criterion (iv) where applicable, then Criterion (v) and then Criterion (vi).

Primary schools do not have named feeder schools and do not have a Criterion (iv).

Criterion (v) - Places will next be allocated to children of members of staff of the school.

The member of staff must have been employed by the school for two years or more at the time the application for admission to the school is made or have been recruited to fill a vacant post for which there is a demonstrable skill shortage.

If the number of applicants meeting the first five criteria is greater than the published admission number/number of available places, priority will be given first to those who meet Criterion (i), then Criterion (ii), then Criterion (iii), and then Criterion (iv) where applicable; and then those who fulfil Criterion (v) will be prioritised using Criterion (vi).

Criterion (vi) - Places will next be allocated to those children who live closest to the school. The distance from the child's home to the school will be measured and priority will be given to those living nearest to the school. If the measurement of the distance from

home to school above does not distinguish between two or more applicants with equal priority, random allocation will be used as the final tie-breaker, and independently verified.

#### **8) When will I know the result of my application?**

The results of primary school applications made during the 2024-25 normal admissions round, will be sent to parents on **16 April 2024**.

This notification will come from the LA and not the allocated school.

#### **9) If my application is not successful, is there a waiting list?**

Yes - Where a school covered by this policy is oversubscribed in the normal admissions round, a waiting list will be held from when offers have been made until 31 December 2024 when the admissions rounds ceases to be coordinated. During this time refused in-year applications will also be added to this waiting list. From 1 January 2025 the waiting list will be continued as an 'in-year' waiting list until 31 July 2025 when it will close.

The Education Alliance will accept the offer of East Riding of Yorkshire Council's offer to maintain waiting lists for all schools covered by this policy for all year groups from Reception to Year 11 as set out in the East Riding of Yorkshire Council's coordinated scheme for in-year admissions for the 2024-25 school year. Details of how waiting lists operate are set out in the Council's coordinated scheme.

A child's position on the list will be determined by the oversubscription criteria set out in Section 6 of this policy and will reflect their current circumstances where these circumstances have been provided to the admission authority. The list will also contain all other on-time and late preferences that have been refused or are requested. Should a place become available while the waiting list is in operation, a place will be made available to the applicant on the top of the waiting list on the day the place became available.

Applications may only be made once for each school year unless there has been a significant and material change in the circumstances of the parent/carer, child or school, which the admission authority agrees requires a new application.

Being on a waiting list does not affect a parent's/carer's right of appeal against an unsuccessful preference.

### Useful Links:

Hunsley Primary Admissions information -

<https://www.hunsleyprimary.org.uk/admissions/>

East Riding of Yorkshire Council School admissions and catchment finder -

<https://www.eastriding.gov.uk/learning/schools-colleges-and-academies/schools-and-school-places/school-admissions-and-catchment-finder/>

East Riding of Yorkshire Council Normal school admissions –

<https://www.eastriding.gov.uk/learning/schools-colleges-and-academies/schools-and-school-places/school-admissions-and-catchment-finder/normal-school-admissions/>

East Riding Primary & Secondary School Catchment Boundaries page-

<https://eastriding.maps.arcgis.com/apps/webappviewer/index.html?id=244a8443912c427e9bef37461ee1942e&%20Secondary%20School%20Boundaries=>

### Want to find out more about Hunsley Primary?

Please do not hesitate to contact the school or visit our website and social media pages!

Website: [www.hunsleyprimary.org.uk](http://www.hunsleyprimary.org.uk)

Email: [enquiries@hunsleyprimary.org.uk](mailto:enquiries@hunsleyprimary.org.uk)

Tel: 01482 330883



<https://www.facebook.com/HunsleyPrimary/>



<https://twitter.com/HunsleyPrimary>